

# A Quick Guide For Using Online Fax

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### In brief

Online faxing lets businesses send and receive faxes over the internet through email, web apps, or mobile apps without needing a traditional fax machine.

It is difficult to operate any business because of the constant changes in the communication platforms. It is hard for businesses to keep up with all these changes.

It is, therefore, more important for businesses to take advantage of the new communication platforms.

Online faxing services use the internet to send and receive faxed documents through email. You will attach your attachments to your email.

You can also use the traditional fax machines to send faxes.

Businesses have been using online fax services for some time. Therefore, it is more beneficial for businesses to use online faxing than to use traditional fax machines.

If you want your business to remain competitive, do not ignore the advantages of online faxing.

Online faxing can have a positive impact on your business. Here are the top reasons to use online fax services or providers:

## 1. Security

It is easy to think the internet is not secure. However, it is safe to use online faxing since most online fax services are secure.

Online fax services protect and secure documents using highly protected online storage and SSL encryption.

However, online fax accounts are just like other online accounts. Therefore, you will need to protect your accounts. How?

Do not share your password with anyone. Change the password regularly. If you send extremely sensitive information, you need to delete them immediately.

Do not leave your sensitive information on your unsecured device.

## 2. Reliable

It is easy to find trustworthy and reliable online fax providers. They provide different types of faxing to businesses. In addition, they have been in business for several years, so they are more experienced.

You can use these online fax providers to send a single fax or send faxes to thousands of your clients.

Online faxing is much better than traditional faxing. It is because you can check on the internet if the recipient has received your documents.

You can send the same document until the recipient receives it.

### **3. Multi or Cross-Platform**

You can use various modern platforms, such as Google Docs, Email to Fax, iOS App, Fax API, Web Apps, etc., to send and receive faxes.

It is essential to use different platforms since people use various platforms to receive faxes. Therefore, using multiple platforms ensures your clients receive your documents.

### **4. Easy To Use**

It is easy to use online faxing. Once you choose an online fax service provider, you can create your account. Then, you can access your account from anywhere.

You will need to read the tutorials of your provider. The tutorials will guide you on how to send faxes.

It is also accessible to Port a fax number to a new account. Therefore, you will not lose business if you change accounts.

In addition, it is easy to sign documents. If you want to sign or edit a document before sending it, you will upload it in JPG, DOC, TIF, or PDF format.

### **5. Scalability**

It is easy to use online faxing to scale your business operations. Many online fax service providers offer multiple faxing plans. Therefore, you can look for a plan that suits your business needs.

As your business grows, you can use online faxing to scale your operations.

In addition, small and big businesses can use online fax providers. Online fax providers allow small and big businesses to send as many faxes as they want.

You can use online faxing if you want to scale your business operations without spending too much. Online fax providers can meet the needs of your business.

### **6. Flexible Pricing**

The best online fax services offer flexible pricing. So if you are on a tight budget, you can easily find an affordable online fax service.

You can test multiple online fax services since they have free plans or trials. Therefore, you can try multiple services to find the best one.

However, if you want to send more faxes, you will have to spend more money. Therefore, you need to look for an online fax provider that suits your budget.

Online faxing does not use paper. Therefore, you do not have to spend more money on ink, paper, and a fax machine. Consequently, It can save you more money.

### **7. Mobility**

One of the top reasons to use online faxing is mobility. Online faxing uses the internet to send and receive faxed documents. So, you can send your faxed documents from anywhere.

It is perfect for businesses with remote workers. Your employees do not have to stay in one specific location.

Your business can even become mobile.

## **Conclusion**

Online faxing is mobile, easy to use, cost-effective, scalable, multi-platform, reliable, and secure. These are the top reasons to use online faxing. Therefore, you need to consider these reasons.

Using online faxing can help you keep up with your competitors.

## **References**

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