

How to Send and Receive Faxes in Windows 7/8/10 in 3 Simple Steps?

TechRounder PDF Edition

Live article:

<https://www.techrounder.com/windows/how-to-send-and-receive-faxes-in-windows-7-8-10-in-3-simple-steps/>

By Vipin PG | Published May 13, 2020 | Updated January 4, 2026 | Format: Guide | 4 min read

Quick answer

To receive and send faxes from Windows 7, you can use different methods. A commonly used method is to connect a fax machine with your Windows 7 computer.

To receive and send faxes from Windows 7, you can use different methods. A commonly used method is to connect a fax machine with your Windows 7 computer. This manual method can be expensive and clunky. You have to manage a high maintenance cost.

Remember, fax machines, phone lines, and fax modems are expensive methods. If you want to avoid all these expenses, you can trust on online fax services. With the help of online fax services, you can receive and send faxes without a machine and phone line.

You can use online fax services because it is an easy and cost-effective method. Feel free to sign up for an online fax service to manage the transmission of faxes from a Windows 7 computer. CocoFax can be an ideal choice for everyone.

CocoFax: Fee Fax from Windows 7

CocoFax is free fax software for windows 7 to send and receive faxes. You can use three primary approaches, such as a mobile app, email, or dashboard of CocoFax. Keep it in mind that it is a reliable fax solution for businesses.

It successfully featured on Life Wire, 9to5Mac, New York Times, The Verge, Toms Guide, etc. Insurance companies and businesses dealing with data can trust on CocoFax because of its HIPAA compliant faxing solution.

With encrypted services, there is no need to worry about hackers and third-parties. Your documents will be secured. If you are using CocoFax, you will get a fax number online. After creating your account, you will be able to get a free trial for 30 days.

Portable Solution to Send and Receive Faxes

Keep it in mind that CocoFax is a portable fax solution for businesses. No doubt, it is a groundbreaking faxing service to manage the transmission of faxes. With the use of CocoFax, you can send a fax with a tablet, phone, computer, laptop, and web browser.

Send Fax from Windows 7/8/10 Using CocoFax

If you want to send a fax with CocoFax, you will need a computer with Windows 7/8/10, a web browser, and a CocoFax account. Here are some easy and simple instructions to manage faxes.

Step 01: Create a CocoFax free account and get your 30 days free trial. At this moment, you will get a free fax number. It will give you access to the dashboard of CocoFax. Sign in to your account to open the dashboard.

Step 02: Tap on "Send Fax" and start working on a popup window. You have to enter essential details, such as the fax number of the recipient, a cover letter, and critical notes. Now, you have to upload a document.

CocoFax accepts documents in different formats, such as jpg, png, xlsx, xls, docx, doc, and pdf. You can use the body field to write a cover page. This page will appear on the top of the fax documents.

Step 03: Check everything twice before hitting "Send". The CocoFax will transmit your message to the fax machine of the sender. You will get notification of delivered faxes. If the delivery of fax is unsuccessful, the problem is at the end of the receiver.

Receive Faxes in Windows 7/8/10

Remember, you can receive faxes with Windows 7/8/10 without any trouble. For this reason, you have to check the dashboard of CocoFax. Your faxes will appear in the inbox of CocoFax. Remember, CocoFax will forward these messages to your registered email.

If you want to receive faxes, make sure to give your free fax number to the sender. You can use this number for 30 days without paying anything.

Use Email Clients to Send Faxes

CocoFax enables you to send faxes from all email clients. Remember, these clients are available on all devices, such as computers and smartphones. If you want to use this feature, make sure to register an email with CocoFax.

To send a fax with an email client, you have to open your email and write the fax number. Type it in the "To" field followed by @cocofax.com. Attach your documents and write a message before sending your fax. CocoFax will handle the remaining procedure.

Conclusion

Overall, CocoFax allows you to send and receive faxes from different devices. If you want to use your Windows 7/8/10, CocoFax is an affordable choice. A complete procedure is explained in this article.

If you want the security of your documents, you can employ this online fax service. To send and receive international faxes, CocoFax is an affordable name. Use this service today, and share your feedback. For more details, feel free to visit their official website.

You may also read

- 3 Best Online YouTube Video Downloading Tools
- 4 Best Tools to Remove Plagiarism from Thesis Report
- Best College Homework Help Tools

References

1. cocofax.com - windows-7-fax.html - <https://cocofax.com/windows-7-fax.html>
2. cocofax.com - <https://cocofax.com/>